Customer Information		
Name		
Address		
City	State	Zip
Day Phone	Evening Phone	·
Email Address		

Pricing Select package and total costs

Circle the package and additional services that you would like to order, then complete the Total Order Cost form.

Deluxe Package Pricing		Basic Package	e Pricing
Video Length	Price	Video Length	Price
5 Minutes or less	\$150	5 Minutes or less	\$100
6 to 8 Minutes	\$240	6 to 8 Minutes	\$160
9 to 11 Minutes	\$330	9 to 11 Minutes	\$220
12 to 14 Minutes	\$420	12 to 14 Minutes	\$280
15 to 17 Minutes	\$510	15 to 17 Minutes	\$340
18 to 20 Minutes	\$600	18 to 20 Minutes	\$400
21 to 23 Minutes	\$690	21 to 23 Minutes	\$460
24 to 26 Minutes	\$780	24 to 26 Minutes	\$520
27 to 28 Minutes	\$870	27 to 28 Minutes	\$560
30 Minutesor more	ContactUs	30 Minutes or more	ContactUs

Additional Service	Príci	ng
Service	Price	Qty
Additional DVD Copy	\$5	
Expedited Service - Must Schedule	\$50	Date
Scaning non-digital photos -	\$5	

Total Order Cost		
	Package Total	\$
	Extra DVD's Total	\$
	Expedited Service Total	\$
	Scanned Pictures Total	\$
	Total Cost	\$

Upon receipt of your order, you will be sent an email invoice to complete payment using

PayPal

Customizing Your Video Gather and Prepare Materials

Read and sign agreement, then complete steps 1 thru 5

D	isci	laimer	and	Agreement

I certify that the materials that I am submitting to Olivia's Montages for production of my personalized DVD are my personal property and that they are not to my knowledge copyrighted or I have obtained permission from the copyright owner. I understand that it is best practice to submit copies of pictures as there is risk of damage or loss in transition and processing. The undersigned herby warrants that this video is to be used exclusively for private home use, and will not be commercially distributed. The undersigned will hold Olivia Jewell harmless for any judgment costs, legal fees, or other expenses that might arise by the reason of any infringement of copyright related to this order. Olivia's Montages disclaims all liabilities for loss or damage of your submitted materials.

May we use your completed project for demonstration and use as a future template? Yes No

- 1. Gather pictures and video clips that you want displayed in your montage.
 - For Deluxe Packages: You will need approximately 15 pictures or video clips for every minute of video (the more video clips, the less total you need)
 - For Basic Packages: You will need approximately 10 pictures or video clips for every minute of video
 - We will use the majority of what you submit but some pictures may be left out
 - Choose action shots and memorable pictures more than portrait shots, this creates a more involved video
 - Select an order for your materials then number them accordingly (For digital, change the name of the file for the order, ie. your first picture "01". For paper pictures, number them using a sticky note or similar material)
- 2. Decide if you would like titles and captions with and throughout your video. If you would like them, complete the following; if not, write n/a on the provided form:

Do you have a specific title and labels in mind for your video? Yes No If Yes, complete this table

Title and Labels	
Picture or Video Clip #	Caption
Title Slide	

If No, would you like us to create them for you?

Yes

No

- 3. Select the songs that you would like to be played and complete the following form.
 - The songs will be trimmed to meet the specified length of your selected package

 In order to comply with copyright laws the songs on your video must be owned by you personally. Please indicate whether you already own each song. If not, I will purchase the song in your behalf at no extra charge to you.

Music		
Artist	Title	Do you own it?
		Yes No

4. Is there anything else that you would like us to know that would help us to personalize your video? If so, please indicate in the comments form below. Also, please include any further instructions related to previous sections of this form.

	- I	
Comments		
		,

5. Would you like your finalized video to be printed on a DVD with normal DVD menu and features, or set up with a continuous loop (the video will play over and over)?
Normal Menu Continuous Looping

How did you hear about us?

0	Web Search. If so, which sear	ch engine or website?
0	Previous Customer	(We will send them a coupon for a future discount
0	Other	

Mailing Almost Done

Review the checklist, and then follow the mailing instructions to get your project started

Ш	Complete the Customer Information Section of this Form
	Complete the Total Order Cost Form
	Read and signed Disclaimer and Agreement
	Gathered and combined pictures and video clips and numbered them accordingly
	Completed Title and Labels form
	Completed Music form

Mail Preparation Instructions:

For digital media, include files on a CD or DVD, and mail in appropriate packaging. For paper pictures, we recommend making sure that you have copies first, then place them in a protective bag, using a support (card board, etc) to prevent from bending, and write "Pictures do not bend" on the outside of your packaging. (We will use the same care in returning your materials with your completed project.)

Place all materials as well as the completed Order Form inside packaging and ship to:

O. Jewell Videos PO Box 173 Ware Neck, VA 23178

Treasuring Memories Customized Video Order Form

Congratulations, you're a few weeks away from receiving your completed project. We will contact you via email upon receiving your package, and send you an invoice requesting payment. Upon receipt of payment, we will begin working on your order and send you an email with an estimated completion date.

***You do not need to submit this page with your order